

CHSC BOARD MEETING

September 14, 2022

4:00 – 6:00

In attendance: Michael McArthur, Greg Mestas, Clark Callahan, David Brown, Stella Yu, Ryan Marks, Elizabeth Feldhusen, Nneka McPhee, Cyndi Bush-Luna, Gabriel Neely, Carla Erickson (minutes)

Motion to amend agenda DPS schedules, COVID leave policy and discussion around reserves in light of finance discussion.

Ryan amended to include those agenda items. All in favor.

Stella read the mission statement.

GES Story of the Month – Presented by Mr. Brown

Highlighted a student who joined GES this year, on track to graduate. Core Values encompass relationships, 3rd, 4th and 5th way. On track to graduate 3rd quarter. Arrives around 8:00 - 8:15, working to be better academically and socially. This reminds us that students have struggles. We need to keep in mind students aren't perfect and we need to be there to support them. He's working with support team to get better with emotional regulation.

Osage Story of the Month – Presented by Mr. Neely

Highlighted a student that did not have a lot of academic confidence, and had low grades and MAP scores. During the past few years, student has done pretty well and has grown as a student. His Core Value is growth and he is one of the most improved students at Osage. He is passing all classes with an A or B, and his attendance is nearly perfect. Seeking feedback from instructors helped him "turn it around". He owns his success. He acknowledges that there are multi-tiered systems of supports in place. He has been the student of the week and is proud to share his success with his family.

Minutes from August 10 meeting were approved

Other: Auditor's report will be rescheduled for next month

OSAGE REPORT

Continue to work around diversity equity and inclusion. All classroom educators conducting a survey beginning, mid-point, and end point. We are providing students an opportunity to weigh in on how class is going.

Instructional coaching progress: Completed three instructional week,s 23 observations and debrief meetings this far. Working on building efficiency. Debrief meetings focused on leverage areas or growth. What is the leverage growth area that each educator is working on? Snapshot of what we are doing how we are tracking it in our amazing educators.

Elective offerings: Intro to PE and Health course. Students like this course and teachers are implementing important instructional moves to make it meaningful. Innovative enrichment beyond the

classroom: bag of food to take home around plant-based eating, documenting the process and how they felt.

MAP Testing: 131 students tested thus far. Data – scores are trending a little lower, not surprising due to instructional gaps from COVID. Allows an opportunity for growth and making growth goals with students

Employee Spotlight – Lee Ortega. 3rd year science teacher at Osage. Took on new leadership role as a lead teacher, leading PLC's, educational coaches. Spearheaded academic success class for post-secondary readiness and framework for how to provide teachers with questions to use for survey. She was a big part of the summer school program, and community. She is an employee that steps up and holds herself to high expectations.

Clark transitioned to the auditor who reported he will submit the draft to DPS tomorrow. It is considered an unqualified report – the best you can get. Communications required to share with governing board:

- No difficulty was encountered while performing the audit.
- There were a couple corrections, no giant jump from what we see to what report says.
- The accounting was “clean”.
- There were no disagreements with management.
- Auditor will send letter stating we take responsibility for records and books, and there was no consulting with other accountants.
- It was a good financial year for the school.

GES REPORT

Reported that tomorrow is the start of Hispanic Heritage month which runs from 9/15-10/15. GES is using front monitor to celebrate LatinX history and culture, doing so in Advisory and displaying historical figures throughout time.

Shared that GES has asked Padres Niño's if they can they join us for Family Night or our 3:30 meetings on Mondays every week. Looking for more student involvement. February is African American History month and GES is looking to celebrate all our cultures including Asian and others. Will be incorporating into observances calendar.

Instructional Coaching: More data driven and setting a bar of mastery each quarter through the development of Common Assessments. Q2 common assessments will be developed at 9/25 professional development. The goal is to identify and close learning gaps through data cycles that will promote accelerated learning. The push is to accelerate learning.

A big push for first 15 minutes of class is building strong classroom structures. GES has implemented a take one table. Explained that at start of every class, students take one and know exactly what they need to get working on immediately. CLO's and objectives aligned exit tickets have been instituted this year and we have seen strong results. This will go toward participation grade.

ELD Objectives and Goals: James Johns has done a fantastic job helping instructional team understand why it's important and the how for the CLO. Alena has been doing a fantastic job with instructional

coaching on a weekly basis and has been using 2nd and 3rd period planning for observations and coaching feedback cycles with teachers. She works with LA/Humanities. Micah is working with others.

Electives – Noted that in terms of GES’s CTE Pathway, it is on its way this year to becoming a full-fledged CTE program. It keeps generating student interest and it will be a career pathway.

CE English Class - this is on track for semester 2 with Alena.

Photography with Art Street – students seem to like it. A Field trip is scheduled for 9/21. Students will go for two periods and participate in a photo session in RINO area.

Music Appreciation – Youth on Record - Kaylyn is in a musical and will return to teaching in October.

Wellness – will be offering a course Q3 for students needing to fulfill requirement.

MAP Testing - Make-ups on a daily basis thru 9/24 morning and afternoon. GES had a good turn out on 9/3 (testing day) and we want that number to increase.

Employee Spotlight –Carla Erickson

Organization Report

Shared staff celebrations.

Diversity Equity and Inclusion Work

- Both campuses started with inclusivity committees working to empower our staff to direct work in the area folks feel is most necessary. Excited for that to be up and going.
- Had first DEI Professional Development during orientation. Focused around pronouns and gender identify. Training went well. Received feedback and are incorporating into professional development for rest of the year.

Hiring Updates/Concerns

- DPS – Safety and Security officer at both campuses. Neither campus has an SSO. This is a function of DPS being unable to hire. Expect someone in October.
- Jewish Family Services – counselor, shared role between campuses. Expecting early October.
- DPS – Grant last year to have a substance abuse counselor at both campuses. DPS responsible for hiring and haven’t been able to do so, hopeful someone may start early October.

Update on Vaccination Compliance

- 100% compliant with mayor’s and President’s mandate to have everyone vaccinated or an approved exemption.
- Vaccines - excited to offer all of our students and families’ opportunity to get vaccinated for free at upcoming family night from 4:00 -6:00 at both campuses through 9Cares. Individuals 12 or older can get a vaccine. No restrictions on who can access. Trying to publicize that with everyone.

Visitor at OSAGE: Grant Guyer, head of portfolio, visited several classrooms to get a sense of instruction.

NEPRIS - Excited about this new program for both campuses. NEPRIS is a platform that allows students to learn about and get to know individuals in over 1000 different career fields. Teachers will be able to find a 5-10 minute video to show in class to make learning more meaningful and relevant to students. Gave example of how students can use bring to life a lesson that may not seem exciting or relevant to students. Excited for this new resource.

Cost would be \$4000 and professionals are worldwide. A teacher can schedule a time to interface with a professional or embed a video. Clark researching if there are locals who could be visitors in classrooms.

COVID Leave Policy

The Board discussed the COVID leave policy. Given varying scenarios, CHSC will require the employee to cover the first 24 hours of COVID leave and then the board will cover the rest up to 80 hours. This is intended to help employees retain leave for other purposes.

DPS SALARY SCHEUDLE

Clark would like CHSC to be on a similar system as DPS's negotiated salary schedule. Step system becomes objective and clear. Met with personnel committee shared DPS scale and desired adjustments. Walked Board through table.

It was communicated that the Board would always have the ability to freeze it. Scales tend to have a ceiling on them. Asking schools to keep \$80,000 in COVID reserve fund. Organization is operating conservatively from a budget point and have been able to create surpluses.

Nneka motioned to approve the salary scales as recommended by the personnel committee. Motion passed.

Ryan provided the finance committee update and discussion item around reserve.

Draft audit came through. Reviewed year end financials Osage ended \$1,500 under budget revenue \$50,000 higher than expected.

GES ended \$149,000 higher in revenue than expected, over budget \$14,000, with refi GES \$896,000 over budget

15% CAP on unrestricted fund balance, team recommended board move \$80,000 from general fund to COVID fund to keep in alignment with 15% threshold. COVID reserve at \$790,000. \$1.3 million for other fund.

This will bring total reserves over and above our 2 months of reserves we're required to keep. Will move us to \$1.3 million up from \$ 1.1 million Brings COVID fund balance to \$790,000.

Meeting adjourned.